

DURELLS PEOPLE SOLUTIONS LTD.

Training Calendar - 2025 onwards

ADMINISTRATIVE COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₦)	In-Person Fee (₦)	Target Audience
Executive Secretarial Skills	July 15-17, 2025	3 Days	85,000	120,000	Administrative Staff, EAs
Records Management & Filing Systems	July 22-23, 2025	2 Days	65,000	90,000	Admin Officers, Clerks
Office Administration Excellence	August 5-7, 2025	3 Days	75,000	110,000	Admin Professionals
Business Communication & Correspondence	August 12-14, 2025	3 Days	70,000	100,000	Support Staff, Coordinators
Time Management & Productivity	August 26-27, 2025	2 Days	55,000	80,000	All Administrative Levels
Event Planning & Coordination	September 9-11, 2025	3 Days	80,000	115,000	Event Coordinators, Admin

LEADERSHIP & MANAGEMENT COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₦)	In-Person Fee (₦)	Target Audience
Strategic Leadership Development	July 8-10, 2025	3 Days	150,000	200,000	Senior Executives, Directors
Team Building & Conflict Resolution	July 29-31, 2025	3 Days	120,000	165,000	Team Leaders, Supervisors
Performance Management Systems	August 19-21, 2025	3 Days	110,000	155,000	HR Managers, Line Managers
Change Management & Organizational Development	September 2-4, 2025	3 Days	135,000	180,000	Change Agents, Executives
Emotional Intelligence for Leaders	September 16-17, 2025	2 Days	95,000	130,000	Managers, Team Leads
Decision Making & Problem Solving	September 23-24, 2025	2 Days	85,000	120,000	Middle Management

FINANCE & ACCOUNTING COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₦)	In-Person Fee (₦)	Target Audience
Financial Analysis & Reporting	July 7-9, 2025	3 Days	125,000	170,000	Finance Professionals
Budgeting & Financial Planning	July 21-23, 2025	3 Days	115,000	160,000	Budget Officers, Accountants
Internal Audit & Risk	August 4-6, 2025	3 Days	140,000	185,000	Auditors, Risk

Management					Managers
Taxation & Compliance	August 18-20, 2025	3 Days	110,000	155,000	Tax Officers, Accountants
Cost Accounting & Control	September 1-3, 2025	3 Days	105,000	150,000	Management Accountants
Treasury Management	September 15-17, 2025	3 Days	130,000	175,000	Treasury Officers, CFOs

HUMAN RESOURCES COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Recruitment & Selection Best Practices	July 14-16, 2025	3 Days	100,000	145,000	HR Professionals, Recruiters
Employee Relations & Engagement	July 28-30, 2025	3 Days	95,000	140,000	HR Officers, Managers
Compensation & Benefits Management	August 11-13, 2025	3 Days	110,000	155,000	HR Specialists, Managers
Training & Development Programs	August 25-27, 2025	3 Days	105,000	150,000	L&D Professionals, Trainers
Performance Appraisal Systems	September 8-10, 2025	3 Days	90,000	135,000	HR Officers, Supervisors
Industrial Relations & Labor Law	September 22-24, 2025	3 Days	115,000	160,000	HR Managers, Legal Officers

SALES & MARKETING COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Digital Marketing & Social Media Strategy	July 1-3, 2025	3 Days	90,000	135,000	Marketing Professionals
Sales Techniques & Customer Relationship Management	July 16-18, 2025	3 Days	85,000	125,000	Sales Representatives
Brand Management & Marketing Communications	August 6-8, 2025	3 Days	100,000	145,000	Marketing Managers
Market Research & Consumer Behavior	August 20-22, 2025	3 Days	95,000	140,000	Market Researchers
Export Marketing & International Trade	September 3-5, 2025	3 Days	120,000	165,000	Export Managers
Retail Management & Merchandising	September 17-19, 2025	3 Days	80,000	120,000	Retail Managers

INFORMATION TECHNOLOGY COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Data Analytics & Business Intelligence	July 2-4, 2025	3 Days	130,000	175,000	Data Analysts, IT Professionals
Cybersecurity Fundamentals	July 23-25, 2025	3 Days	140,000	185,000	IT Security Officers
Project Management with MS Project	August 7-9, 2025	3 Days	90,000	135,000	Project Managers
Advanced Excel for Business Analysis	August 21-23, 2025	3 Days	70,000	105,000	Business Analysts
Database Management & SQL	September 4-6, 2025	3 Days	110,000	155,000	Database Administrators
Cloud Computing & Digital Transformation	September 18-20, 2025	3 Days	150,000	200,000	IT Managers, CTOs

OPERATIONS & LOGISTICS COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Supply Chain Management	July 9-11, 2025	3 Days	115,000	160,000	Supply Chain Professionals
Warehouse Management & Inventory Control	July 30-Aug 1, 2025	3 Days	95,000	140,000	Warehouse Managers
Quality Management & ISO Standards	August 13-15, 2025	3 Days	105,000	150,000	Quality Managers
Procurement & Contract Management	August 27-29, 2025	3 Days	110,000	155,000	Procurement Officers
Lean Manufacturing & Process Improvement	September 10-12, 2025	3 Days	120,000	165,000	Operations Managers
Health, Safety & Environmental Management	September 24-26, 2025	3 Days	100,000	145,000	HSE Officers, Managers

PROFESSIONAL DEVELOPMENT COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Professional Presentation Skills	July 17-18, 2025	2 Days	60,000	90,000	All Professionals

Business Writing & Communication	July 31-Aug 1, 2025	2 Days	55,000	85,000	All Levels
Negotiation Skills & Techniques	August 14-15, 2025	2 Days	75,000	110,000	Managers, Sales Staff
Customer Service Excellence	August 28-29, 2025	2 Days	65,000	95,000	Customer Service Staff
Business Etiquette & Protocol	September 11-12, 2025	2 Days	50,000	80,000	All Professionals
Entrepreneurship & Small Business Management	September 25-27, 2025	3 Days	85,000	125,000	Entrepreneurs, SME Owners

HEALTHCARE & SAFETY COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Hospital Administration & Management	July 24-26, 2025	3 Days	120,000	165,000	Healthcare Administrators
Medical Records Management	August 7-8, 2025	2 Days	80,000	115,000	Medical Records Officers
Patient Care & Service Excellence	August 21-22, 2025	2 Days	75,000	110,000	Healthcare Staff
Healthcare Quality Assurance	September 4-5, 2025	2 Days	95,000	135,000	Quality Officers
Occupational Health & Safety	September 18-19, 2025	2 Days	85,000	125,000	Safety Officers

EDUCATION & TRAINING COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Curriculum Development & Design	July 10-12, 2025	3 Days	100,000	145,000	Educators, Trainers
Adult Learning & Training Methodologies	July 25-27, 2025	3 Days	90,000	135,000	Corporate Trainers
E-Learning Development	August 8-10, 2025	3 Days	110,000	155,000	Instructional Designers
Educational Assessment & Evaluation	August 22-24, 2025	3 Days	85,000	125,000	Educators, Trainers
School Administration & Management	September 5-7, 2025	3 Days	105,000	150,000	School Administrators

LEGAL & COMPLIANCE COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Corporate Law & Governance	July 3-5, 2025	3 Days	135,000	180,000	Legal Officers, Company Secretaries
Contract Law & Drafting	July 17-19, 2025	3 Days	125,000	170,000	Legal Professionals
Regulatory Compliance Management	August 1-3, 2025	3 Days	115,000	160,000	Compliance Officers
Intellectual Property Law	August 15-17, 2025	3 Days	140,000	185,000	Legal Advisors
Employment Law & Industrial Relations	September 12-14, 2025	3 Days	120,000	165,000	HR Legal Specialists

ENGINEERING & TECHNICAL COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Project Management for Engineers	July 8-10, 2025	3 Days	130,000	175,000	Engineering Managers
Technical Writing & Documentation	July 22-24, 2025	3 Days	85,000	125,000	Technical Staff
Asset Management & Maintenance	August 5-7, 2025	3 Days	110,000	155,000	Maintenance Engineers
Environmental Impact Assessment	August 19-21, 2025	3 Days	125,000	170,000	Environmental Engineers
Construction Project Management	September 2-4, 2025	3 Days	135,000	180,000	Construction Managers

HOSPITALITY & TOURISM COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₱)	In-Person Fee (₱)	Target Audience
Hotel Operations & Management	July 11-13, 2025	3 Days	95,000	140,000	Hotel Managers
Tourism Marketing & Promotion	July 26-28, 2025	3 Days	85,000	125,000	Tourism Officers
Event Management & Hospitality	August 9-11, 2025	3 Days	90,000	135,000	Event Managers

Food Service Management	August 23-25, 2025	3 Days	80,000	120,000	Restaurant Managers
Customer Experience in Hospitality	September 6-8, 2025	3 Days	75,000	115,000	Service Staff

AGRICULTURE & AGRIBUSINESS COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₺)	In-Person Fee (₺)	Target Audience
Modern Agricultural Techniques	July 12-14, 2025	3 Days	90,000	135,000	Farmers, Agric Officers
Agribusiness Management	July 27-29, 2025	3 Days	95,000	140,000	Agribusiness Managers
Agricultural Finance & Cooperatives	August 10-12, 2025	3 Days	85,000	125,000	Cooperative Managers
Food Processing & Value Addition	August 24-26, 2025	3 Days	100,000	145,000	Food Processors
Agricultural Marketing & Export	September 7-9, 2025	3 Days	105,000	150,000	Agricultural Marketers

MEDIA & COMMUNICATIONS COMPETENCIES

Course Title	Date	Duration	Virtual Fee (₺)	In-Person Fee (₺)	Target Audience
Digital Content Creation	July 4-6, 2025	3 Days	85,000	125,000	Content Creators
Public Relations & Media Management	July 18-20, 2025	3 Days	95,000	140,000	PR Professionals
Journalism & News Writing	August 2-4, 2025	3 Days	75,000	115,000	Journalists
Corporate Communications	August 16-18, 2025	3 Days	90,000	135,000	Communication Officers
Broadcasting & Media Production	September 13-15, 2025	3 Days	110,000	155,000	Media Professionals

CONTACT INFORMATION

Durells People Solutions Ltd.

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Registration Deadline: 7 days before course commencement

Payment Terms: 50% deposit upon registration, balance before end of course

Group Discounts: 5% for 3-8 participants, 10% for 10+ participants

Corporate Packages: Customized in-house/in-plant training available